**PSO Meeting**

**February 16, 2018**

**Mary Woodward Cafeteria, 8:30am**

Board Members: Megan Van De Pitte, Tracy Johnson, Wendy Jenkins, Cody Melby, Anna Dodds, Shelly Smelser

**Minutes:**

The Minutes from January 19, 2018 were read and approved.

**Treasurer’s Report:**

The report through February 16, 2018 was reviewed. The Chipotle fundraiser raised $375, and the Orchard Supply Hardware event raised $220. Scrip has raised around $1,100 year to date. The Mary Woodward library used $936 of its funds to purchase new books.

Treasurer Tracy Johnson also talked about bookkeeping and W9 practices. She emphasized that all money used for events should be run through the PSO. It is much easier to keep track of expenses by asking for a check from the PSO to directly make a purchase than paying in cash for items and asking for a refund. Extra 1099 tax forms must be filled out and bookkeeping is more complex in the latter situation.

**Principal’s Report:**

Mrs. Jennifer Cannon (5th Grade Teacher) and Kasey Fernandez (District Library Specialist) discussed the creation of a Makerspace in the MW library. Mrs. Cannon applied for and received a $5000 grant from The Foundation for Tigard Tualatin Schools to create the space. It will be a central hub in the library where students can work on STEAM skills, while building, engineering, critically thinking, collaborating, and learning how to fail and try again. She has also applied for another $4000 from the district. The project is still in its beginning planning stages, but we are excited about all the possibilities.

**Old Business:**

None

**New Business:**

**Adrenaline Fundraising-** Adam Baxter of Adrenaline Fundraising spoke about his business's fundraising model. It is an all-inclusive fundraiser: their employees do a 15- minute assembly with the kids, hand out envelopes, the students sell for 2 weeks, they collect the money, and 2 weeks later the company delivers the product and student prizes. Cookies sell for $20 and the school makes $8. In the 2-week period, schools typically raise $8,000-$12,000.

**Daughter Dance-** The dance was very popular and made a $2077 profit. The Tigard High School National Honor Society was a great help with decorating and running the dance. Many people waited until the dance to purchase tickets, so the line was long and people had to wait about 10 minutes to get into the dance. The line for pictures was also quite long. Next year, we need to emphasize the presale tickets and maybe hire a second photographer.

**Committee Spots**- A number of spots will be opening up. An email will be sent out so those volunteer position will hopefully be filled.

**Carnival-** Two parents have volunteered to fill committee chair positions. More are needed to make the Carnival a success.

**OBoB-** The competition went well. Next year, we will need more volunteers whose children aren't also competing. A 3rd grade team won the Mary Woodward competition, and they will represent the school at regionals!

**Auction-** A paddle raise at the auction will help raise more money towards the library renovation and the Makerspace. Volunteers are needed on the February 24-25 to package the various baskets. The classroom baskets and grade level art projects are looking awesome. Volunteers are also needed on the day of the auction. Club K will provide childcare on the night of the auction.