

Mary Woodward PSO Meeting  
November 18, 2016 - 8:35 am

Board Members Present: Wendy Jenkins, Tracy Johnson, Shelly Smelser and Cheryl Payne.

Board Member Absent: Megan Van de Pitte

Minutes were read and unanimously approved for the meeting held on October 28, 2016.

New Business:

If you need Ambassador help, go directly to the various team leads until the new leader is up and running.

Treasurer's Report:

\*Jog-A-Thon - employer matches are still trickling in. Goal was nearly made and still could be made and the matches come in.

\*Missoula Children's Theatre - this event was hugely successful and ended up generating a small profit. This event is budgeted to break-even so any monies generated go into the income fund to be used for next fiscal year's expenses.

\*SCRIP - due to an outstanding deposit, the net profit should be around \$126.

\*Local Business Events - The deposits are from the Pizzacato and Burgerville nights.

\*Various other expenses were paid out to the school for the instructional aides and garden. Other expenses paid out were to teachers for classroom funds, field trips, etc. (See Treasurer's Report for expenses incurred during this period.)

\*Phishing scam attempted to defraud Treasurer of \$5,000 this month. Tracy discussed how she received an urgent request from Wendy Jenkins, the current PSO President. Tracy replied to the fake Wendy to go ahead and submit a check request. The fake Wendy sent in a detailed, customized invoice for \$5,000 for "travel reimbursement". At that point in time, Tracy knew the request was a fraud and saw the email address wasn't correct. Tracy alerted the authorities even though no funds were lost. Laura Wieking said this was another good reason for committee leads to set up standardized Gmail accounts (i.e. mwpsopresident, woodwardcarnival, etc.), if they hadn't done so already to help protect members from a phishing attack on their personal email.

Committee Reports:

\*Science Fair - Judy Swiger mentioned that volunteers are needed on Monday to help kids set up their projects and to go through and evaluate each project. The more volunteers there are, the faster the process will go. She also said that they expect to have several Tigard Science Honor Society kids from Tigard High School to help set up in the gym during the fair. Mad Science will be setting up a table and a parent volunteered to bring in a 3-D printer.

\*Staff Appreciation - T-shirts are ready for the staff. They will be passed out prior to Thanksgiving. The cookie exchange is in 3.5 weeks. Look for sign ups to come out soon.

\*Art Lit - Renoir is almost done. It's been fun to see the kids' work and their enjoyment during the project. It was fund to see creativity with the students. Kari Vandergriff announced that Mary Woodward was selected to make a poster for the Safe Routes to School committee. There will be contest by grade level where two students will win at each grade level and there will be one grand prize winner. In February, the winners will be announced. In addition, the kids will also do a written piece with their teacher. May will be another walk and bike to school day. As a result of this project, the Egyptian project will be pushed out to March.

- Cezanne is on display and some of the artwork will be on display at the Tigard Library next month (December) and will be displayed at New Seasons. New Seasons will show the work as a gallery and have a reception. Should be a fun event.

\*Boxtops collections - Leader is Mrs. McComb's class with 278 valid BoxTops collected. Next is Otto with 261 and Rice and 242.

\*Auction - Carrie announced that Nicole McNutt has volunteered to be the 3rd co-chair for this year's auction. So far they have collected 105 donations for auction and have another 1,200 donation requests outstanding. They are looking for people to hold "buy-in" parties. There is a plan to have a "stock-the-bar" party in mid to late January. This is a party where people come and donate liquor to be sold at the auction. Laura Wieking is sponsoring the photo booth this year. They just received Disney tickets to auction off and a signed picture of John Travolta. The child care provided last year will be the same this year. \$10 for the night.

- The next meeting is January 24 at 6:30 pm at Godfathers on Barrows Road. At the last meeting they had 12 people show up.

\*SCRIP - there is one more order date, on 12/5, prior to the holidays.

\*Local Business Events/Specialty Fundraising - Next event is on December 13 at Max's Brew Pub.

#### Principal's Report -

\*Dibels is taken by the students three times a year. It helps to measure the student's fluency and accuracy. After each test, the school holds 100% meetings, where they look at the data at grade level and look at support needs. Some grades tested out at greater than 80% at the start of the year. The second grade class demonstrated on level phonics skills and so they will receive punctuation and expression. Second grade is where they start to switch from learning to read to reading to learn. They develop comprehension skills via reading and the Journeys books used in the classroom. The school also does this for all levels above 2nd grade.

Goals are set for each grade level and at each testing session. In the spring, they look to see that the goals were met; if not, a plan of action is made for next year. They are hoping for 90% at each level. Two grades were over 90% and one class was under 80%. As ELL (English Language Learner) grows, this can affect the scores negatively, especially in smaller classrooms, until they get the English learned.

\*Election - Jerry said he had a heart-to-heart with the staff prior to the election results. There were some problems with regards to kids outside of school. The teachers were asked to provide no personal influence. If something comes up related to the election, have a private side conversation and use the counselor, if needed. There were no major incidents at this school. Staff were fold to let Jerry know of any issues right away. The school took the

approach to be proactive but made sure to tread the fine line. There were some positive comments from parents and some parents didn't want any communication to their student about the election. Bottom line, if there were any concerns, Jerry wanted to know.

\*Volunteer Coordinator - Shelly Smelser said the directories came out to those who opted in via Google Sheets. There was some discussion that some people didn't receive the directories but, in the end, the communication from Google was misleading and so those people probably received the directory but didn't realize they did. Shelly handed out thank you notes to those people who worked 40 hours and 100 hours benchmarks.

\*Ambassador Food Drive - Cheryl Payne discussed that the food drive exceeded it's goal. She also brought up that one teacher, Mrs. Brown, requested that the fund raisers and food drives not focus so much on a competition. There are kids that have no control over what their families can provide and get upset when they don't win. There was discussion about having an overall school prize (like an extra recess) when the school makes a goal. Also, discussed other ways to measure goals (i.e. each classroom sets their own goals). Maybe some events, like the Jog-a-thon, could be a competition but not every event. Maybe the "Stuff-the-Bus" event has a school wide goal or grade level goals.

Meeting was adjourned.