

PSO Meeting
September 15, 2014
Mary Woodward Cafeteria, 8:30am

Board Members: Karen Emerson, Carlene Turpen, Cheryl Payne

Karen welcomed everyone to the meeting. Everyone introduced themselves and their PSO role(s). Karen explained that the PSO meetings would be in accordance to Robert's Rules of Order. There would be motions, voting, and Karen wanted to make sure everyone has opportunities to ask questions and be heard.

The May 12, 2014 minutes were reviewed and approved unanimously.

Treasurer Report:

The financial report issued contended the prior fiscal year end 6/30/14 information. Special thanks to Specialty Fundraisers for exceeding their income goal for local business events by nearly \$3,600.

There was a second sheet attached to the financials that was the initial attempt at coming up with a budget for the upcoming year for discussion purposes. The fundraisers (Jog-A-Thon, Auction, Scrip, Box Tops, Local Business Events, etc) make up most of the income for what becomes the budget for expenditures during this fiscal year. We have \$66,206 to spend for FYE 14/15, with another \$7,795 going toward the new playground equipment. We also have approximately \$11,300 remaining from a generous \$18,000 stock donation from a family we haven't fully spent. Some of the \$18,000 was used to buy a new RISO copier last year, Walkie Talkies, decking repairs and to replace damaged Art Lit panels.

The check request form is being revamped this year because the cost of checks is so expensive. The first option will be to use Bill Pay and a check will be mailed to you. The other option will be Quick Pay and with this option you link your bank account with the PSO bank account and money is automatically transferred. Checks will not go away though because there will still be a need for them.

Please give Cheryl a heads up on any urgent requests and start all check requests through Cheryl by putting them in the Treasurer folder in the workroom.

Jerry Nihill asked if the PSO could buy 2 more two-way radios this year for the staff. They are trying to get rid of old radios and all classrooms need the two-way radios. They are about \$200 each.

Volunteer Coordinator:

The volunteer coordinator position is officially being filled by Carlene Turpen. Everyone should have received an email with their link to log in their volunteer hours. She thanked those who volunteered to help with Dibel's testing. As of Aug 26th there have been 147.5 hours logged by volunteers and that includes ambassadors and PSO. Summer hours can be logged and you can do it from home or in the office. If anyone needs a badge, please let her know.

Old Business:

The new playground equipment is happening and they are in the process of getting three bids for installation. Ryan Pederman who is a district employee is a playground inspector and has been contacted. The PSO has been saving for years and we have \$25,000 to spend. Jerry has been working with the district also to add bark chips and swings to the empty swing set. The PSO is also looking into regifting the old structure once it's taken out.

There are a few open positions still. Assistant Treasurer will probably be filled by Monica Gray. A reminder that any cash deposits need to be locked in a folder with Judy Sweeney. No cash should be put in the folder in the workroom.

President Elect is still open and Karen would like help finding someone. She will not be at the meeting in December and that would be a perfect time for the President Elect to run a meeting.

Staff Appreciation would like a co-chair. That position consists of making birthday treats for the staff, 4 events (cookie exchange, two conference potlucks, and the weeklong celebration of our staff). It's a great way to meet the staff.

We still need a Friday Newsletter Distribution person. There are about 100 families who don't get the newsletter by email so this job consists of printing, collating, and distributing copies to classrooms.

Picture Day will be filled by Karen Emerson.

Holiday Bazaar chair is still open and this year it will be on December 6th. Vendor's are already calling so this is an important one to fill.

New Business:

Any budget changes need to be submitted. For Family Events, the DJ they usually use wasn't returning phone calls. So they contacted Dan Busch, the principal at Fowler, and he will DJ for \$350. The hope is that the cost of admission won't go up to accommodate the more expensive DJ.

The amount of money each room parent gets for each child to pay for the three parties each year was discussed. Currently it is \$4.50 per student for the whole year. Some people went under and some went over. It was suggested to use coupons and ask for donations from Albertsons. A possible increase will be looked at.

The annual Student Phone Directory was discussed. Most schools do not publish one because of privacy issues. It was suggested that we don't print one this year and see how families respond. This will continue to be discussed.

The 5th grade ambassadors can be used as ways to communicate to families. They can make posters and do classroom announcements. Please email Cami B at camib@gmail.com for help.

Ice Cream Social:

The event went great and the turnout seemed to be more than years in the past. There is ice cream and popsicles left over for anyone to use.

Jog-A-Thon:

The chairs have been meeting and everything is on track. They are working on prizes and getting items donated from Albertsons and Fred Meyer. It's one of the main two fundraisers at the school and the goal is about \$30,000. There was a good turnout for parent volunteers as well.

Box Tops:

The first contest will be starting soon and prizes are still being decided on. The envelope for each teacher will be handed out soon. We collected almost 2000 box tops last year. Last year we collected 12,000 label points and this year the goal is 15,000.

Art Lit:

There was a good turn out for parent volunteers at back to school night except for the following classes: Brown, Langliers and Barendse. The first artist will be Da Vinci. Oct 1st is the first parent training and it will be in the evening.

Enrichment:

Classes are supposed to start in a week but signups haven't gone out yet.

Scrip:

Monday Sep 22nd is the first due date for Scrip and it will be every other week like last year.

Specialty Fundraisers:

Events for the year are already scheduled. September is Burgerville, October is Five Guys, November is Bisquits, December is Rocket Fizz, January is Pizzacato, February is Burgerville, March is Mango Tango, April is Pizzacato, and May is Burgerville. Candy will be collected after Halloween this year again. Last year we collected 314 pounds and the goal this year is 500 pounds. If we reach that goal, Jerry Nihill has agreed to dress up in a costume for the whole day. This event is sponsored by Wilson Orthodontics in Sherwood. The candy collected goes to troops and adult care facilities. The PSO receives \$1 per pound collected and if we collect the most out of all the school participating we win an extra \$250. The Valley Matinee Movie program will also run again this year.

Yearbook:

There will be another cover contest this year for 4th and 5th graders. This will start in October and it will be due before Thanksgiving.

Science Fair:

The assemblies have gone up in price. One option is OMSI which now will cost \$850 for the two assemblies. Another option is a science magician from Washington which costs \$990 for two assemblies. House of Reptile will also be coming which is only costing \$200.

Vision Screening:

The vision and hearing screening will be split up this year and it will take place on Oct 1st.

Staff Appreciation:

There were lots of parents who signed up to volunteer at back to school night. The first event will be a potluck lunch on Oct 24th during conferences. It was reminded that if you sign up to volunteer for Staff Appreciation, you don't have to help with all 4 events during the year.

Book Fair:

The castle in the library was built over the summer. The chair met with the book fair rep last week and we are one of the top earners in the state. A Spring book fair was discussed with the book fair rep. A teacher preview day might happen this year, after school on Friday after setup. Pictures of the staff will be taken to go with their wish list that is posted during the fair.

Missoula Children's Theater:

The play this year will be Robin Hood. Auditions will be November 3rd and the show will be November 8th. This year it will take place after soccer season is over. Lots of parents volunteered to host the Missoula staff when they come. The performances will take place here at the school. The auditorium at Tigard High School is booked and usually is that time of year, unless we do Missoula in September or the Spring. Last year at the auction there were seats and tshirts donated and we need to find out who won. There was a surplus last year and it was discussed if that money could be used to reducing any costs for this year (scholarships, signup fee, ticket prices, tshirt prices, etc). The residency fee also pays for a whole school assembly and this year it is the History of Comedy, if teachers can fit it into their schedule. They also provide three smaller sessions that can be used for classes. Last year one went unused. There were several complaints last year about the photography offered and we are looking into other options. The DVDs worked out great. It was observed by the Missoula staff that our school adds in a lot of extras for this event (coloring contest, DVDs, photos, etc) then most other schools and we also seem to have the most parent complaints as well.

Principal's Report:

There is information on the district website about the Common Core guidelines and there will be evening presentations for those who want more information. The dates and locations are on the website. The first one will be Oct 14th from 6:30-8pm at Fowler.

On Sep 26th there will be no school because it is a teacher training day which is new this year.

On Sep 29th there will be a lock down drill. There will be 3-4 officers present during the drill dressed in uniform. We have a new SRO officer this year who has been at the school playing with the kids at recess. We will be following the guidelines based on the "I Love You Guys" Foundation on protocols for fire drills, lock down drills, earthquake drills etc.

President's Report:

The first PSO newsletter will go out Friday. Please submit any articles by Wednesday of this week.

Please coordinate with Judy Sweeney if anyone needs use of the building after hours (dances, Missoula, etc).

This Fall there is a Local Option Levy to be voted on. At back to school night there was a big poster in the lobby and info sheets were passed out. It's a renewal property tax and renewing it will maintain what's happening now. There are many ways to get more involved with the levy: help place labels on mailings, post signs in your yard, write letters to local newspapers, hang door hangers on registered voters houses, wear buttons, and tape posters to your car windows.

Meeting adjourned at 10:10am.