

PSO Meeting
September 16, 2013
Mary Woodward Cafeteria 8:30 a.m.

Board Members: Karen Emerson, Judy Swiger, Cheryl Payne, Jill Weinstein

Karen welcomes everyone and calls the meeting to order.

May 13, 2013 Minutes reviewed and approved with one adjustment.

Guest Speaker: Diane Heinle, SPOTS (Supportive Parents of Tigard Students) This is an organization for parents who want to earn money to help pay for school programs their kids are involved in, by volunteering their time working at concession stands at Jeld Wen Field and Portland Expo Center. This is a non-profit scholarship program and the money earned by the parents and kids when they are old enough to work go to fund school programs. The money can also help toward college book fees, living fees and classes. It can even go to paying off student loans. Requirements are, a person needs to be 18 years or older and have a current food handlers card and if serving alcohol, an OLCC card. The events are seasonal; they usually work all Timber, PSU and Thorns games. People who participate are required to work 4 times a month, 2 per venue. Shifts range from 3:30 until 10 or 11pm depending on how big the event is, maybe about a total of 8 hours. If you are interested, please contact Diane Heinle at 503-799-7907 or jetskitod@frontier.com.

Introductions: Everyone in attendance introduced themselves and what they volunteer for.

Volunteer Coordinator: Positions that still have openings are President Elect, Cultural Fair, and Book Fair. We still need volunteers for picture day from 8:30-12:30. For August 2013, 42 volunteer hours were logged. Please remember to log your hours! I emailed the new home access link information for logging hours at home. Bulk hours can always be emailed to me and I am happy to enter them. When emails are sent from our database, they are reaching 398 email addresses.

Treasurer Report: Jog-a-thon and Spring Auction are our big fundraisers while most of the other events are for family fun. Some things have no income: repairs, art lit, classroom instruction, scooters for PE, 5th grade party etc.

A family generously donated an E*Trade account so our numbers look a little skewed because of the one-time gift. We still have one stock to sell, 1 has been sold. We are just shy of raising \$60,000 and we were about \$8,000 under budget last year.

Cultural Fair's goal last year was to make enough money to support the future fairs.

We will bump up science fair to \$1500. We are continuing to fund reading assistants and may need to increase pay to keep up with cost of living. We no longer have Biz Town because it doesn't fit the Core Curriculum; Mr. Nihill is hoping Fowler will take that on. We will continue to pay for summer reading medals. General Team Funds goes to the teaching teams for purchasing items they use for the entire grade.

We will finalize budget and make a motion to pass it at the next meeting. So far this year, we have paid for decking and web page and residuals from last year are from Davidson's. There was a vote to allow board to pay bills that come in between now and the next meeting when we vote on the final budget; all approved, with no nays.

A request has been made to take part of the unused garden and transform it into an outdoor classroom. Mr. Nihill has put in a request for walkie talkies that work. They have purchased several but could use 4 more. Art Lit. needs new display boards because the ones they have are falling apart. It was also mentioned that the

chairs in the lobby are dirty and one is broken so they need to be cleaned or fixed along with two worn chairs in the library. Mrs. Mullins would like a mobile cart for storing and transporting musical instruments for the music programs. It has also been requested that we do a Ball Room Dance class for 4th and 5th graders. Art in the Burbs funds may be able to pay for a couple of those items.

Is there somebody who would like to audit the books after October 15th?

Old Business: President elect is needed to cover for Karen if she is sick and can't make it to a meeting. Karen is willing to be president again next year but we need a back up if anyone is interested.

New Business: The RISO is used by teachers and PSO; it makes hundreds of copies quickly. The repair person said to fix it would cost about the same as a new/used machine. The cost of a new/used machine is around \$3000. For a brand new one it will probably run around \$6000.

Play ground Equipment: Two years ago, the auction raised \$2000 and this last year it raised \$4000 earmarked for new playground equipment. The spider web climber had to be taken down, the plastic on the slides is breaking, and the wood is deteriorating. Companies are not willing to make adjustments to other company's equipment, due to liability, so we need to get all new structures. To reduce the cost, we may see if anyone will come take the playground equipment out for free.

By using the money from the last two paddle raises, the E*Trade donation and being under budget by \$8000 we should be able to pay for the new equipment and a new RISO. Motion to purchase a new machine of up to \$6000 is a nay but we will call an emergency meeting to make a vote on purchasing a new machine after some research and bids are procured.

Committee Reports

Ice Cream Social: It went well; there are some leftover ice cream sandwiches and popsicles. Jenna will do it again next year. Jog-a-thon will use the popsicles.

Scrip: Julie Flint is doing Scrip again this year. Two years ago, we raised \$1600 and last year we raised \$1200. Orders should be put in the silver box in office or they can be placed on the computer using pay pal. Today is the first order due date. Orders are due by 3:00 on Mondays and you can pick them up on Friday of the same week.

Box Tops/Labels: Jessica Brown and Donielle Brown are taking this over. They will continue with the top three classes getting parties. All teachers have envelopes in their classrooms. Info will go out on how to get points at the cash register at the grocery store during check out. September 23 is the start of the first contest.

Picture Day: Jill Weinstein still needs 4 more volunteers. Volunteers help make sure kids are straightened up and maybe asked to change the backgrounds. Picture day is Tuesday the 24th from 8:30 -12:30.

Jog-a-thon: This is on Friday the 27th of September. They really need people to volunteer to be Baldy. Envelopes, with no money, are due Friday. They also need volunteers to tally, course set-up and clean up and a field runner. Lunch will be provided. Baldy is clean but he is getting old and frayed. Need to think about getting a new Baldy.

Art Literacy: The first focus artist is Ansel Adams and the students will be using photo sensitive paper. May 12-23 will be the school wide gallery. Mrs. Orchard a.m. kinder class has no one volunteering. Orchard pm, first grade Brown and 5th grade Barendse only has two volunteers. The first meeting will focus on Art Lit times,

which will be set by the committee. For more info go to the PSO website under art lit. and rosters of your class volunteers will be sent out.

Health Screening: This is led by Oregon Lions Sight and Hearing Foundation and is on Thursday October 3. The training takes 15 minutes and the screening takes all day. Kinders get vision tested and 1-5 grade gets vision and hearing tested. They are in need of 20 volunteers, especially for the afternoon times. Lunch is provided.

Specialty Fundraiser: Burgerville night is on October 9th from 4:00-8:00. A flyer will go home and it will be in the newsletter. They are willing to do it got a 4 hour time period instead of the normal three hours. Whichever class has the biggest turnout (there will be a sign up sheet at the restaurant) will get a milkshake party. We have applied for McMennamins. Valley Movie Night tickets will start this week. We should try to get better use of Facebook page, as it may help some of our events be more successful. Alberta Rider uses theirs for everything. Anyone who wants to post things can send it to Melia.

Missoula Children's Theatre: This will be on October 14; it will be a production of The Wizard of Oz. Performances will be at 3 and 5:30 at MW. This year MW will have workshops, which in the past we gave to Tigard High as a thank you for letting us use their auditorium. Forms will go home this week. It costs \$45 per student for us to break even. Photos this year may have an online option. We are also going to outsource the DVD this year and they will be ready right away. This will be at no cost to us; proceeds will go straight to the videographer.

Book Fair: The theme this year is Egyptian Oasis and the dates are October 21-25. Eagle bucks can be earned at Jog-a-thon again this year. All profits go to MW library fund. On Monday the 21st, students will get a 15 minute preview of what is there. We still need a person to take on this event. Set up is from 12-2 on Friday 18th. Trissa will manage set up. We need someone to coordinate cashiers and we need more volunteers.

Staff Appreciation: There will be 4 opportunities to contribute. The first staff appreciation event will be fall conferences and we are looking for volunteers to make some food that will be set out potluck style.

Enrichment: The classes for fall are ready. A list of rules for the instructors has been created so they know what the policies are. We are looking for ideas for assemblies. Suggestions are Reptile Man or the zoo.

Room Parents: McCombs, Krebs, Barendse, and Orchards p.m. class still don't have room parents. There will be a room parent meeting Monday from 2:00-2:20. Five classes still need photographers. Room parents are responsible for the Halloween and Valentine's parties; the teacher's birthday is optional. The end of the year party is usually handled by the teachers. Volunteers to be in charge of the auction basket and the carnival booth shifts will be requested at a separate time.

Science Fair: The science fair assembly has been booked with OMSI and they will do two assemblies on November 1st, one is from 9:00-10:00 and the other from 1:00-2:00. The Science Fair will be on Thursday, Dec. 12. We can have OMSI at the fair with tables and demos for \$480. Gym was a great place for the kids to go and experiment, it also makes the exhibit area less crowded. We are also thinking about having it go longer. It is up to the individual teachers if students will be required to participate.

Holiday Bazaar: This will be on Saturday, December 7th. In the past the merchandise for sale has just been in the cafeteria, with 5th graders selling their items in the lobby. Invitations have been sent out and so far we have 10 vendors who have committed. The price is \$30 for a six foot table. We are trying to get more vendors and even expand into the gym area. There have also been discussions about adding food and music.

Yearbook: We are using the same company we used last year. There was some confusion with the account last year and a possible double payment was made, so we hopefully have a \$500 credit. We are planning to do the cover contest again for 4th and 5th graders. As of now, we are still working on a theme.

Principal Report: With the new attendance boundaries, we have seen an increase in numbers. We were around 400 students last year and have about 480 this year. We have Nicole Emerson helping out in the first grade due to high class numbers and Mrs. Tracy Petterson will be helping out with third grade a few hours a day due to class sizes.

The library is up and running due to Jennine Follett's hard work.

Site Council has a parent opening if anyone is interested.

Don't forget to sign in at the office and wear a badge.

There will be curriculum nights and Common Core Standards nights to give more in depth information to the parents. This will be the last year of OAKS testing for our kids; we will do the Smarter Balance test, which is done on computers.

President: Using the Leadership Communication Committee during morning announcements might be a good way to reach out to kids so they know what is going on. If you want to share, or get help, it can go into the Friday Flyer, and it can also be added to the web site. We are trying to get more use out of our Facebook page (we need everyone to get more friends on it). Jill can do an email blast if you write it up and email it to her; she will do a copy/paste. As soon as we get a new RISO that can also be used to print out flyers.

When going to the back of the office to use the die cut or copier etc., instead of walking through the office, think about going around to the back door so we are not interrupting their day and work space or private meeting going on in Mr. Nihil's office.

Meeting Adjourned at 11:09 a.m.