

PSO Meeting  
September 21, 2010  
Mary Woodward Cafeteria, 9:00am

Board Members: Jill Weinstein, Deborah Anderson, Heidi Weinkauff, Jenna Smith, Yvette Baker

Jill welcomes everyone to the meeting. The minutes from May 2010 were read and approved.

**Treasurer Report:**

Everyone reviewed the proposed budget for the upcoming school year. Everyone needs to review their section. There are less students this year. The Volunteer Coordinator now has a budget to be used towards a new computer in the front office for volunteer signins, new software for treasurer, and website renewal as well as other incidental costs. The Jog-A-Thon and Spring Fundraiser are estimates. Service Events are the same as last year which are not an income. Missoula has been paid for already. Specialty Fundraisers are really going to be emphasized more this year along with local events to raise money. The check for Ice Cream Social has been cut. Under Enrichment Assemblies and Author it was clarified that this money goes towards 2 assemblies and a visiting author. For the overall budget, printing costs have gone up for everyone. Under Instructional Assistants, the salaries went up and the principal had to use reserve funds to cover the costs last year. That is why it has increased for this next school year. Also under Teacher Support, we previously didn't give PSO funds to PE, Music or Library but they have been added back in which accounts for the increase in the budget for this year. A motion to pass the \$13,000 budget for Instructional Assistants was seconded approved so checks could be written and the remaining budget approval was tabled until the next PSO meeting. It was also noted that checks can be written up to 1% of the budget without it being approved.

**Volunteer Coordinator Report:**

The district has provided a new computer for the front office for volunteers to sign in and log their hours. As of now, volunteer hours are down.

**Ice Cream Social Report:**

Seven cases of ice cream were bought but only 6 cases were used. The numbers seemed to be down this year but it could have been because of the weather. There seemed to be a conflict with older students dropping off their school supplies in their classrooms when they weren't supposed to. This kept the teachers in the classrooms instead of out mingling with the students. It was suggested that the teachers wear matching tshirts so they stood out more. This issue needs to be worked out with the staff.

**Jog-A-Thon Report:**

Kick off assembly is on Friday. People will be able to use PayPal this year to make online donations. Each student is encouraged to bring in \$60 worth of pledges. There will be prizes and parties for donations such as a Red Robin ice cream party, Toys R Us gift card. There are lots of volunteers already but might need more in the portable classrooms on the day of the event to count.

**Art Lit Report:**

Art Lit this year is going high tech. Instead of the slide projector there is a laptop and everything will be in PowerPoint. There is a general gmail email address now for Art Lit and the master calendar will be viewable on the PSO website. The first training is in 2 weeks and it is American Quilters. A poll was sent out to find out if a daytime training meeting would work for people and there wasn't much interest so the meetings will stay in the evening.

**Picture Day Report:**

Picture day is September 30<sup>th</sup>. There are enough volunteers and generally the office staff run the event.

**Box Tops Report:**

The Box Top and Labels websites has lots of information about which types of products are eligible. Some examples that parents might not know about are V8 Splash and Goldfish. This info will be put in the next PSO newsletter. Also, parents do not need to hold onto labels, they can turn them in with the class name on them and they will be included with class totals which will go towards prizes and parties. The class competitions seem to work well but also considering doing an OSU vs UofO contest. There are also lots of posters that can be displayed in the cafeteria showing the kinds of products eligible.

**Enrichment Report:**

Fall registration is underway. New this year is the parents write checks directly to the teachers doing the classes as opposed to the PSO who then writes a check to the teacher. The deadline for signing up for classes is September 27<sup>th</sup>.

**Book Fair Report:**

This year there will be two scanners at the Book Fair which will make checking out a lot more efficient. The training for this will be done at the school and in turn we get \$150 in books for doing this. The theme this year is Reading Saves the Day. The new Diary of a Wimpy Kid book can be preordered and can be picked up at the warehouse if there are enough orders. The more money a parent spends, the more money our library gets.

**Missoula Report:**

Missoula will take place the last week of October. The performances will be on Saturday October 30<sup>th</sup>. There are some volunteers. Please encourage your child(ren) to do it. Practices are every day of the week prior and this year the play will be Alice in Wonderland.

**Specialty Fundraisers Report:**

The movie program will take place again. There will be 6 family get-togethers. A letter has been sent to McMenamins again. An event a McDonalds and Burgerville were discussed where teachers serve the food.

**Spring Fundraiser Report:**

There will be a meeting October 7<sup>th</sup> for any volunteers interested in helping. There are 4 other schools that night doing their fundraiser which means there will be competition for donations. This year there will be committees for the event. Some options for locations are the Zoo, the Forestry Center, and Nike. Tigard High School has not confirmed when they are doing their event. It is being discussed if there should be an entertainment portion to the evening or just have it be a social event. Parents might be solicited for donation items to be auctioned off.

**Principle Report:**

There was positive feedback regarding the new Back to School night format of having it on one night and having all the signups in the cafeteria. 85% of the students were represented that night. The students are excited about the juice pouch recycling. There is a team of 40 4<sup>th</sup> graders called the Green Team who are in charge of recycling. There is a new math curriculum for the students this year which everyone seems excited about. For 1<sup>st</sup> grade there is a reading assistant for each class and the rest of the grades there is a reading assistant per grade. \$17,690 was spent on instructional assistants for last year which means that about \$6500 was spent over budget. The principle was able to come up with the extra money to cover the extra costs. The \$13,000 in the budget should be perfect for this year, no extra money will need to be spent. They get paid October through May only. The music programs need to be put on the calendar. The site council needs two parents to volunteer. It's a 2 year commitment and the meetings are once a month, the 2<sup>nd</sup> Tuesday of the month.

**Garden Report:**

The garden is 12 years old and was created using funds from the Tigard Tualatin Foundation. The garden is used in curriculum planning and environmental learning. Two staff attended a 2 week long event in WI this summer at a habitat institute to learn more about school gardens. The 4<sup>th</sup> graders at Mary Woodward were chosen this year to help maintain the garden because they are studying about Oregon. There were two 4<sup>th</sup> grade reps present who discussed the invasive plant cleanup that they just participated in. Three 3<sup>rd</sup> graders then showed some examples of how they are using the garden to learn about seeds. The kindergarteners are adopting an apple tree in the garden. Grants will be used to purchase magnifying glasses, clipboards, and binoculars to be used by the students in the garden. The biggest challenge for the garden is to keep it sustainable and the daily maintenance. It's possible that the produce in the garden be used in the cafeteria.

**President's Report:**

At the recent district meeting, it was emphasized that only Coke products be used at the school. There will more information coming about discounted rates for large quantities. Also, no one can sign a contract, it has to go through the district. There is a calendar outside of the principle's office which is always updated. Make sure there are no conflicts when you schedule an event. One of the old kindergarten classrooms is empty and available for meetings or work parties. It was discussed if PSO meetings should be held during the evening. In the past though there hasn't been a big turnout. It was suggested a survey be distributed.

Meeting adjourned at 10:30am.